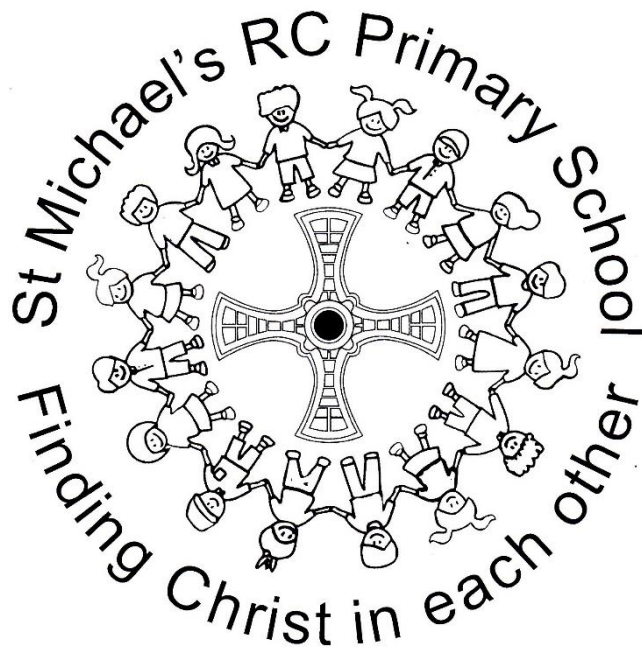


# St Michael's RC VA Primary School



## Transporting Children Policy and Procedures



# St. Michael's RC Primary School

## Our Mission Statement

### **'Finding Christ in each other'**

*'Catholic Education is above all a question of helping to form Christ in the lives of others.'*

**Pope John Paul II**

The School aims to promote Catholic values based on the teachings of Christ and to bring all members of the school community – staff, children, parents and governors – closer to God through the daily practice of those values in all areas of school activity.

## **Rationale**

***St Michael's School places the safety of the children who attend the school as its highest priority. When transporting children as part of its work St Michael's School will ensure their safety by following the policy and procedures outlined in this policy.***

## **Implementation of Policy**

When staff are using their own vehicles they only do so if they hold the appropriate business motor insurance covering themselves and their passengers.

***When transporting children we always adhere to the following procedures:***

- We ensure that all children are securely seated and wearing a seat belt.
- We ensure any car seat is fitted securely and the child strapped in appropriately.
- We ensure the vehicle is driven safely at all times.

Children will not be transported by designated transport unless a permission slip has been completed by the child's parent or carer. Permission slips will be stored and filed in the School office.

St Michael's School uses the Durham County Council Risk Assessment for Transporting Children.

## **Disability Equality Impact Assessment**

This policy has been written with reference to and in consideration of the school's Disability Equality Scheme. Assessment will include consideration of issues identified by the involvement of disabled children, staff and parents and any information the school holds on disabled children, staff and parents.

***Any questions or concerns regarding this policy should be made to Mrs J Bruton***